

WILLOWS UNIFIED SCHOOL DISTRICT
Office of the Superintendent

Date of Meeting: April 6, 2023

Request For Placement on Board Agenda:

AGENDA TOPIC: Declaration of Surplus / Obsolete Items

PRESENTER: Debbie Costello, Director of Business Services

Background Information:

Due to the modernization of the Murdock Elementary School kitchen, the items listed below have become obsolete or are no longer functional for their intended purpose. The administration would like to dispose of these items and requests that the board declare them as surplus. If the Board so acts, the surplus items will be made available for auction to the general public or employees of the district for a period of ten (10) days. After that time the items would be disposed of through salvage sale or other appropriate means.

MES Kitchen Equipment to be disposed of:	
Asset #	Description
04744	8' x 10' Walk-in Freezer IFC816
04738	Montague Convection Oven, Model #EK12-A
04739	Montague Convection Oven, Model #EK12-A
04740	Montague Grizzly stove / double oven, Model #
04742	EPCO Warming Cabinet, Model #BCA72418HPT
04733	Hobart Commercial Dishwasher, Model #
N/A	Hatco Temp Booster E23199, Model C12
N/A	Hobart Commercial Garbage Disposal, Model #FD4/125-1
N/A	Stainless dishwasher racks and tables
N/A	Stainless 3-compartment sink with drainboards
N/A	Stainless single sink with drainboard
N/A	Misc. Stainless racks & counters, built-ins
N/A	Misc. small kitchen items (pans, utensils, storage containers, etc.)
N/A	Commercial shelving - not food grade
	Desk - metal (GSA surplus fr State of California)

Recommendations:

The administration recommends the Board declare the items listed as surplus and available for liquidation.